



LONGCAUSE COMMUNITY SPECIAL SCHOOL - GAP 2024-25

Objective	Actions	Responsible Person(s)	Key Dates	Cost	Success Criteria	Progress Towards
1. Training for all Governors, including safeguarding audit, Safeguarding training and Finance training	<ul style="list-style-type: none"> • In-house training facilitated by Chair and Headteacher • Chair to carry out safeguarding audit with one other governor • National College logins for all Governors • Finance input training • Governor training with termly focus sent by clerk. • Targeted training for responsibilities/new Governors. 	Clerk and Chair Chair and Headteacher			<p>Governors understand the role and responsibility of being a Governor.</p> <p>Understand the requirements of Ofsted and the impact of Governors on a successful Ofsted outcome.</p> <p>Governors complete 1 training course per term.</p> <p>September: Safeguarding</p> <p>November: Ofsted EIF</p> <p>January: Online Safety / Cyber Security</p> <p>February: Prevent</p> <p>April: Sexual Harrassment</p>	<p>Fred completed safeguarding walk on 20.09.24</p> <p>Fred and Ian have completed Safeguarding training – 14.10.24</p>

					June: Making the most of school visits	
2. To inform and update governors in the monitoring and feedback of the school improvement plan.	<ul style="list-style-type: none"> Governors to contribute to and approve new SIP for September 2024 with milestone markers as per previous ofsted advice. For governors to fulfill 3 on site/virtual visits meeting with lead staff on SIP Govs to update progress columns on SIP following all monitoring. This is a standard agenda item on all meetings. 	All governors as per SIP.	Drop in governor meeting dates, or virtual visit.	Nil.	<p>Governors knowledge and confidence around reporting on their lead area is robust.</p> <p>Leadership team feel supported and appropriately challenged through monitoring.</p>	SIP shared with Fred and Barney on 16.10.24 with questions to be brought to full governors on 23.10.24.
3. To raise awareness of the role of the Board of governors within school with stakeholders and the school community.	<ul style="list-style-type: none"> Governors personal profiles to be included in the new interactive newsletter. Videos from governors on Dojo Governors to use the school website to keep families up to date. To increase attendance at regular school and family events either via zoom or face to face. To continue with a family and staff survey. To use the website to demonstrate effective governance with easy to follow links, full information and easy signposting. To create a Governor profile poster in staffroom. 	<p>All governors. Clerk to Assist</p> <p>All govs</p>	Ongoing	Nil	Families and stakeholders are fully engaged, know how to access information and are regularly consulted by Governors. They understand the role of governors within the leadership structure	
4. To upskill the Governors operational HR responsibilities for the school.	<ul style="list-style-type: none"> To become familiar with all the operational school policies. To access Governance HR online training. Safer recruitment training on 	All Governors	Ongoing	Training cost	Governors will be able to discuss their responsibilities for the school at operational level.	

	<ul style="list-style-type: none"> annual basis for Fred Jenkins. Continue SCR checks on a regular basis. 					
5. Supporting the Head Teacher in the completion of the expansion of Longcause site in conjunction with the Local Authorities SEND succession plan.	<ul style="list-style-type: none"> Governors to be involved in meetings to discuss forward planning. Delegate a point of contact Governor for developments for Headteacher to liaise with. 	HT and Chair	Ongoing		Site expansion to go ahead	
6. Succession planning of Governors, Chair of governors developing others as part of SWALSS other special school governors.	<ul style="list-style-type: none"> Provide opportunity for succession of current Governor roles Provide further training for new Governors to help prepare. 	Chair and Vice Chair	Ongoing	Training costs	Upskilling of Governing body	
7. Support Headteacher with recruitment and retention of staffing inline with the planned expansion of the school.	<ul style="list-style-type: none"> Recruitment of staff depending on LA progress. Working together with the local authority to balance recruitment, progress and pupil numbers. 	HT, Chair, HR	Ongoing	Staff costs		
8. Improve and develop Governor questioning and challenge	<ul style="list-style-type: none"> Ask questions during meetings Ask for further information on information provided 	All governors	Ongoing		Governors naturally question and challenge decision making	